Our top ten tax tips listed on the reverse side are:

- Consider making small gifts to staff this Christmas? -Trivial benefits < £50 per item are tax free
- 2. Have you ever let out all or part of your home? The reduction in lettings relief and the 18-month final exemption from 6 April 2020 means potentially far less CGT if you sell the property before 6 April 2020, market conditions permitting.
- 3. Thinking of selling a second home or investment property? Note a new 30-day reporting window comes in after 5 April 2020, so plan now whether any tax on a gain will arise when you sell
- 4. Do you provide or use a company car? You'll need to repay your employer for private fuel, thus avoiding the hefty car fuel benefit charge
- 5. If you use your private vehicle for company journeys, you can claim extra. if you are reimbursed at less than 45p per mile
- 6. If your total taxable income is >  $\pm 100$ K avoid 60% marginal tax by planning now what you can do
- 7. Make the most of annual reliefs such as the CGT exemption of £12,000 and the IHT gift exemption of £3,000
- 8. If married or in a civil partnership, consider transferring some income producing assets to your partner to equalise income & reduce tax
- 9. If married, claim to transfer the unused tax allowance to your partner, if neither is a higher rate taxpayer and the other's income is less than the tax-free personal allowance of £12,500
- Consider tax-free ISA and /or pension investments before the end of the tax year and tax reducing investments such as EIS, SEIS and VCT investments